

# RIALTO UNIFIED SCHOOL DISTRICT

## Teacher on Special Assignment (TOSA) AVID/Secondary Mathematics

### DEFINITION

Under the direction of the Lead Innovation Agent or designee, the TOSA will assist and implementation of the district AVID and Secondary Math programs, staff development, and parent education training and assist with data for both programs. The TOSA for the program will also serve as a resource in differentiated learning experiences based on core curriculum and program requirements and objectives.

### ESSENTIAL DUTIES

- x Write plan and coordinate AVID services throughout the school district.
- x Coordinate needs assessments and assist with the development of AVID goals based on the needs assessments.
- x Plan, provide and coordinate staff development and parent education of the AVID program.
- x Assist sites with compliance issues and other related AVID requirements.
- x Assist in the training and recruitment of AVID personnel.
- x Communicate with staff, administrators, and students to promote AVID goals and objectives.
- x Improve teachers' mathematics content knowledge.
- x Plan professional learning to change the mathematical mindsets of teachers, administrators, and students.
- x Assist teachers to integrate Standards for Mathematical Practice (SMP) to everyday instruction.
- x Presentations, study groups, or committees.
- x Analyze effectiveness of AVID and California CCSS Mathematics instruction and intervention and work with administrators to plan and implement strategies for evidence-based improvement.
- x Collaborate with the secondary school sites to effectively select, implement, and evaluate educational programs aligned with the California CCSS for Mathematics.
- x Assist teachers to design assessments that align with CAASPP.
- x Perform other duties as assigned by the Lead Innovation Agent and/or Designee.

### Knowledge of:

- x The AVID program and AVID methodologies
- x Experience as an exemplary math and AVID teacher at the secondary level
- x Knowledgeable in the use of WICOR strategies
- x Knowledgeable of Standards of Mathematical Practices and current, best practices of instruction, curriculum, professional development and assessment, including multiple ways to differentiate instruction to meet the needs of a range of learners
- x California Common Core State Standards for Mathematics
- x Professional Learning Communities (PLC) and Response to Intervention (RTI)
- x Research based mathematics instructional practices
- x Targeted student populations and effective instructional practices that support their development

### Ability to :

Apply strategies and teaching methods.

EXPERIENCE AND EDUCATION

Experience: Three (3) or more years of successful teaching experience in AVID and secondary math, strong experiences in building capacity and expertise of secondary math teachers, strong professional development experiences in AVID and secondary CCSS math.

